

---

---

**INFECTION PREVENTION AND CONTROL TRAINING – GP PRACTICE STAFF**

---

---

**MEMORANDUM**

**TO:** All Staff working within GP Practice areas

**FROM:** Infection Prevention and Control Nurses

**DATE:** 14<sup>th</sup> October 2019

FOR ONWARD DISSEMINATION WITHIN YOUR CLINICAL AREA AS YOU FEEL APPROPRIATE

**RE: Infection Prevention and Control Half-Day Update for Staff working within GP Practice Areas  
21<sup>st</sup> November 2019 and 8<sup>th</sup> January 2020 and further Focus On Session 18<sup>th</sup> February 2020**

To ensure that staff have an opportunity to attend an infection prevention and control update, 2 identical half day sessions have been planned for **Thursday 21<sup>st</sup> November 2019 (morning) or Wednesday 8<sup>th</sup> January 2020 (afternoon)**. The sessions will be identical so if you are interested please choose the one which is most convenient for yourself and/or members of your team, these are repeats of sessions in previous years and will cover 10 key criteria from the Health and Social Care Act linked to infection prevention and control.

We are putting on an extra *FOCUS ON IPC* session for staff who have already attended an update session in previous years and would like to further enhance their knowledge. This is planned for **Tuesday 18<sup>th</sup> February 2020 (afternoon)**. The venue will be the Charles Hasting Education Centre, which is located at the rear of the Newtown Hospital Site, Worcester. **Please disseminate this to members of your team and any colleagues you feel may be interested.** (This will be as per the Focus On Session in February 2019).

Applications for places on the sessions should be made on the reply slip below. Application forms should be returned no later than **11<sup>th</sup> November 2019** for the November 2019 session, **30<sup>th</sup> December 2019** for the January 2020 session and **10<sup>th</sup> February 2020** for February 2020 session, we plan to resend flyers for the January and February dates closer to the time as well.

Confirmation of a place for the session will be sent out prior to the day.

***Please note this form may be photocopied.***

---✂-----

---

---

**INFECTION PREVENTION AND CONTROL - For GP Practice Staff**

---

---

**Thursday 21<sup>st</sup> November 2019: 09.30 – 12.30 OR**

**Wednesday 8<sup>th</sup> January 2020 13.15 – 16.15**

**Focus on Session: Tuesday 18<sup>th</sup> February 2020: 13.15 - 16.15**

**Charles Hastings Education Centre, Newtown Site, Worcester**

I.....wish to attend one of the GP Practice update sessions.

**PLEASE TICK AS APPROPRIATE**

**1<sup>st</sup> Session – Thursday 21<sup>st</sup> November 2019 (09.30 – 12.30)**

**2<sup>nd</sup> Session – Wednesday 8<sup>th</sup> January 2020 (13.15 – 16.15)**

**Focus on Session-Tuesday 18<sup>th</sup> February 2020 (13.15 - 16.15)**

**Place of Work.....**

**Address to which details may be sent .....**

.....

**Telephone number.....**

**PLEASE FORWARD THIS REPLY SLIP TO: Carole Clive, Nurse Consultant, Infection Prevention and Control, Evesham Community Hospital, Waterside, Evesham, Worcestershire WR11 1JT. Telephone 01386 502552**