Herefordshire and Worcestershire Health and Care NHS Trust

ASSURANCE RECORD FOR COMMODE CLEANING

- Contact points on commodes must be cleaned between use with each patient and a check clean undertaken to ensure the commode is visibly clean.
- Once a day each commode must be **dismantled** and thoroughly cleaned with multi-surface detergent wipes following the commode cleaning poster. Cream should be used to remove stains or marks from the arms or wheels.
- Periodic spot checks (minimum of once a month) should be undertaken by ward manager, senior nurse of visiting teams for additional assurance.

DATE	COMMODE NUMBER(S)	DISMANTLE COMMODE AND CLEAN (Signature)	PERIODIC SPOT CHECK (Signature)

DATE	COMMODE NUMBER(S)	DISMANTLE COMMODE AND CLEAN (Signature)	PERIODIC SPOT CHECK (Signature)

Commodes must be visibly clean at all times, please ensure signed assurance record is kept for two years in accordance with Trust information governance requirements